

Binghamton Club *2020 Banquet Menus*

*Thank you for considering the Binghamton Club
as the host for your upcoming event.*

*Enclosed are our Banquet Menus for your consideration.
If you have any questions, please feel free to contact our
Banquet Department at 607-722-2329
or visit our website at www.binghamtonclub.com.*

*Amanda Cronk
Food and Beverage Director
amanda@binghamtonclub.com*

*Reailyna Whyte
Assistant Food and Beverage Director
Reailyna@binghamtonclub.com*

*David Little
Executive Chef*

*Joshua Peterman
Sous Chef*

Binghamton Club 83 Front Street Binghamton, NY 13905

(607) 722-2329 www.binghamtonclub.com

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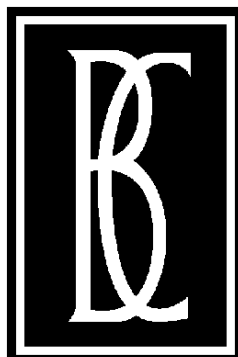
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Binghamton Club Banquet Guidelines

1. **Club Usage** - The Binghamton Club is a private Club, however non-members are able to use the Club. Non-Members can be sponsored by a member in order to use our facility or the Banquet Department will assist you in finding a sponsor. If you are looking for a member to sponsor your event, a current listing of our membership is posted near the Main Office.
2. **Hours of Operation** - The Binghamton Club is open for lunch, Tuesday through Friday from 12 Noon to 2 PM, and for dinner, Tuesday through Saturday from 6 PM to 9 PM. We are not open for business on Sunday and Monday. We will open on a Sunday or Monday for an event with a minimum base expenditure of \$2000. Additional cleaning fee of \$250 applies. Breakfasts, Seminars, Meetings, Corporate Functions, etc. may be booked through the Banquet Department. Hours of Operation vary according to event needs.
3. **Room Rental Fees** - There is no charge to a member for use of a room within the Club. A member is defined as the individual member and his or her spouse. Additionally, the member's business or the spouse's business can use the Binghamton Club facility without charge, as long as the member or the spouse is present at the activity. The Binghamton Club will assess a room rental fee if neither the member nor the spouse is present at the activity or if it is a sponsored event.
4. **Service Charge** - All pricing is subject to a service charge of 18% for member events and 21% for sponsored events and all catered events. This service charge is not purported to be a gratuity and is therefore subject to 8% NYS Sales Tax. *The service charge will not be distributed as gratuities to the employees who provide service to your guests.*
5. **Event Deposits** - All events booked in the **Ballroom** will be required to pay a deposit to secure the date. All events will be required to pay a \$1200 deposit. We require a \$150 deposit on the smaller rooms for all events. All deposits are non-refundable due to cancellation unless another event of the same size or larger is booked in that room for that specific date. Deposits will be applied to the final bill.
6. **Payment Terms** - All **member events** of 50 or more guests will be required to pay 50% of the estimated food and beverage total, in cash or check form, ten days prior to the event date. The remaining balance will be billed to the member through a **Special Billing Statement**. Payment is expected within two weeks following the event. Additionally, a finance charge will be assessed to members with outstanding charges past 30 days

All **sponsored events** will be required to pay 50% of the estimated food and beverage total, in credit card or check form, 90 days prior to the event date. For sponsored events, the remaining estimated balance will be billed 30 days in advance of the event. Any remaining balance will be billed after the event. A cancelled check or credit card will be kept on file.

7. Ballroom Events

The maximum seating capacity for a sit down meal in the Ballroom is 230 guests, using the balcony and a variety of different table shapes and sizes. We recommend that any event with more than 165 guests use the balcony to eliminate crowding on the main floor.

There is a five hour time limit on all events held in the Ballroom. Any extended usage after the allotted five hours may be assessed a labor fee of \$500 per additional half-hour and may be subject to us hiring security for your event.

Wedding ceremonies that are held in the Ballroom prior to the wedding reception will be assessed a labor fee determined by the Banquet Department, based on the magnitude of the reset in the Ballroom for the reception that follows.

Our Ballroom can be booked for a luncheon on a weekday with a base minimum expenditure of \$1000 in food and beverage purchases. A one-month notice is required if possible. We must also have smaller private rooms available to accommodate member lunch reservations displaced by the Ballroom event. The Ballroom is also available for weekend luncheons based on availability.

8. Miscellaneous

The Club is not liable for any lost or damaged gifts, cards or decorations brought into the Club for a party. The Club is not responsible for the return of cake parts and floral supplies.

All supplies and decorations must be taken out of the Club at the conclusion of the event. We also require that your *florist pick up their supplies at the conclusion of the event.*

All food and beverages must be purchased through the Club with the exception of wedding cakes and family baked cookies. Cakes must be purchased from a licensed bakery and be pre-approved by the Club.

We do not permit other independent contractors, i.e. DJ, decorator, wedding coordinator, baker, etc, to provide services that we already provide (i.e. uplights, photo booth, pastries, etc.) *without advanced notice and permission from the Binghamton Club.*

The Binghamton Club is a non-smoking facility.

Binghamton Club Banquet Rooms

Private rooms may be reserved through our Banquet Department.
 Below is a listing of our private rooms along with the seating capacity,
 location, availability and rental fee for each room. Binghamton Club members
 may have use of any of our private rooms at no charge.

Room	Rental Rate	Additional Hrs.	Capacity	Location	Availability
Green Room	\$250	\$85/hr.	8-50	1st floor	Breakfast Lunch Dinner
Reading Room	\$250	\$85/hr.	8-40	1st Floor	Dinner only
North Room	\$200	\$70/hr.	8-20	2nd Floor	Breakfast Lunch Dinner
South Room (can be divided into 2 smaller rooms)	\$200	\$70/hr.	8-40	2nd Floor	Breakfast Lunch Dinner
Ballroom <i>Weekdays</i> Tuesday - Thursday	Non-Profit Organizations \$900 \$1,200 All Other Events		50-230	2nd Floor	Breakfast Dinner
Ballroom <i>Saturdays</i>	\$1,200.00 Non-Profit Organizations \$1,500.00 all other events \$1,8000.00 Memorial & Labor Day weekend \$2,000 July 4th & New Years Eve		100-225 Minimum 100 guests on a Saturday night Includes South Room	2nd Floor	Breakfast Lunch Dinner

Binghamton Club Rentals & Services

LCD Projector	25.00 for non-members
Screen or White Board	25.00
Internet Service (wireless/wired)	25.00
Easel Pad and Markers	25.00 each
Cordless lapel or hand-held microphone	60.00 each
Votive Cup Holders and Candles	1.00 each
Hurricane Lamps with kerosene insert	2.00 each
Door Service	50.00 for one hour
Photo Booth (subject to availability)	800.00 per event
LED Uplights	600.00 per event
Tall Cocktail Tables (up to 6)	5.00 each
Silver or Gold Place-Setting Chargers	1.00 per plate
Plating Service for Cookies (labor fee)	5.00 per platter
Candy Jar Rental	5.00 each
Off Premise Liquor/Beer/Wine License	100.00 per permit per bar
Catering Truck	150.00 and up
Catering Labor	15.00 per hour per staff member
Ceremony Reset Fee	250.00-1000.00
Event Overtime Charge (after 5 hours)	250.00 per half-hour
Security	50.00 per hour
Bowling Alley Attendant (min 2 hours)	50.00 per 2 hours
Bowling Shoe Covers (required if you do not have bowling shoes)	2.00 per pair

Breakfast & Brunch Menus

The Continental Breakfast Express

Chef's Choice Fresh Baked Goods
Sliced Fresh Fruit Platter
Orange, Tomato, Apple & Cranberry Juices
Freshly Brewed Coffee
and Herbal Tea Selection
\$7.95 per person (min. of 20 persons)



The European Breakfast

A selection of Assorted Cereals
Sliced Fresh Fruits
Fresh Baked Goods
Chef's Platter of Cheeses,
Cured Meats and Crusty Bread
Orange, Tomato, Apple and Cranberry Juices
Freshly Brewed Coffee
and Herbal Tea Selection
\$10.95 per person (min. of 20 persons)



The Eye Opener Buffet

Scrambled Eggs with Chives
Applewood Smoked Bacon
Pork Breakfast Sausage
Breakfast Potatoes
Assorted Cereals
Fresh Baked Goods
Orange, Tomato, Apple and Cranberry Juices
Freshly Brewed Coffee and
Herbal Tea Selection
\$12.50 per person (min. of 20 persons)

**Brunch Menus and Plated Breakfast
can be custom designed
upon your request!**

<u>Breakfast Enhancements:</u>	<u>Pricing</u> (per person)
Please add cost of enhancement to Breakfast base price	
Sliced Seasonal Fresh Fruit Platter	3.00
Cinnamon French Toast with Maple Syrup	3.50
Chef's Select Quiche	3.00
Omelet Station with Tomatoes, Cheddar, Feta, Onions, Peppers, Mushrooms, Ham and Lox	5.00 (plus labor for chef)
Bagels with Cream Cheese & Butter and a toaster	2.25
Assorted Whole Grain Cereals & Instant Oatmeal with Milk	2.25

The Early Morning Break

\$6.95 per person (min 20 persons)

Available 9:30 - 11:30 AM

Freshly Baked Pastries

Fresh Seasonal Fruit

Freshly Brewed Coffee & Tea



The Afternoon Break

\$4.95 per person (min 20 persons)

Available 2:00 - 4:00 PM

An assortment of Freshly

Baked Cookies

Canned Soda Selection

Coffee and Herbal Tea,

Iced Tea & Lemonade

<u>Break Enhancements</u>	<u>Pricing</u>
Please add cost of enhancement to Break base price	
Bottled Water	\$2.50/per bottle
Assorted Can's of Soda	\$2.50/per can
Sliced Seasonal Fresh Fruit Platter	\$3.00/per person
Celery, Carrot Sticks and Naan Bread with Hummus	\$2.00/per person
Warm Homemade Potato Chips with Ranch Dip	\$2.00/per person
Tortilla Chips with Salsa	\$2.00/per person
Gluten Free Crackers	\$2.00/per person